

APPROVED

PUBLIC MINUTES OF JUNE 6, 2012

HOOKSETT POLICE COMMISSION

Attendance: Chairperson Joanne McHugh, Commissioner Clark Karolian, Commissioner Kenneth Scherer, Acting-Chief Jon Daigle and Public Safety Strategies Group Members: Kym Craven and Rick Bailey  
Recording Clerk: Nancy Perry

Call To Order: At 7:30 p.m., Chairperson McHugh called the public meeting to order, pursuant to RSA 91-A: 2, I 7 II. The meeting was held at the Hooksett Safety Center in the media room located at 15 Legends Drive, Hooksett, New Hampshire. The meeting began with the pledge of allegiance and the proof of posting given to the recording clerk.

A motion was made by Commissioner Scherer to go into non-public session, pursuant to RSA 91-A: 3, II (a) & (c), seconded by Commissioner Karolian. Unanimous.  
Roll Call: Comm. Scherer; Comm. Karolian and Chairperson McHugh. At 8:01 p.m., Commissioner Scherer made a motion to seal the non-public minutes, seconded by Commissioner Karolian. Unanimous. Members from "PSSG" arrived along with Acting-Chief Daigle.

Discussions were held on the agenda items, beginning with item a). Computer Server. Acting-Chief presented the proposal without changes. Comm. Scherer asked if the pricing was State Bid pricing and both Kym and Jon responded in the affirmative.

Discussions were held on agenda item c.) Cruiser Purchase: Acting-Chief Daigle informed the commission that he had met with town administrator Dean Shankle and obtained his signature for the van title. Discussion was held on the proposed vehicles to be considered for purchase and the costs for the necessary add-ons for them. Information on the MPGs for the proposed vehicles were not available for the commissions review.

At 8:36 p.m., the agenda item e.) Duty Belts and Gear was discussed. Acting-Chief Daigle informed the commission that Riley's Gun Shop did not want to take in any used gear that the department would have to trade in. When Chairperson McHugh asked him how many other departments are using the holsters that would accommodate the duty weapon with flashlights attached, Acting-Chief Daigle responded that about 75% of

the departments now sending officers to the academy now utilize those holsters. We were told that is the current trend by approximately 75% of the sending departments utilizing those holsters for firearms qualifications at the academy. Comm. Karolian gave his opinion that he would consider replacing them through attrition. And as an FYI he said the AWD information on one of the vehicles was just a difference in the body-style. Comm. Scherer asked to see the quotation on the vehicle. Acting-Chief Daigle and Rick Bailey were excused at 8:37 p.m. and returned with the quotation. Following commission's discussion amongst themselves, Chairperson McHugh asked for consensus. Comm. Scherer said he'd like an AWD vehicle. Comm. Karolian said he wants to define what the vehicle is. Acting-Chief said a police Interceptor. Discussion was held on the rush to purchase due to police vehicles out of service. Acting-Chief Daigle said they have 6 working vehicles, except for today they had 5. Discussion on how the vehicles were used and who used them. Chairperson McHugh told Acting-Chief Daigle that she had spoken with Christine and that because of encumbrances; the paperwork would have to be in tomorrow. Acting-Chief Daigle responded that Christine had told him that as long as it was by the next meeting, the purchases could be made. Chairperson McHugh asked if there were any items that the commission could go forward on. Further discussion was held on the agenda items. At 9:05 p.m., agenda item f.) Website was discussed.

At 9:10 p.m., Commissioner Scherer made a motion to approve the purchase to replace the computer server from Boston Systems and Solutions in the amount not to exceed \$15,305.80, seconded by Commissioner Karolian. No further discussion. Unanimous.

At 9:16 p.m., Commissioner Scherer made a motion to approve the purchase of 7 laptops, not to exceed \$9,000.00; and the purchase of 19 desktop computers not to exceed \$15,000 for a total amount not to exceed \$24,000, provided that it is State Bid Pricing. The motion was seconded by Commissioner Karolian. The purchases would include Microsoft Office and Windows 7. No further discussion. Unanimous.

At 9:17 p.m., Commission Scherer made a motion to approve the purchase of a 2013 Police Interceptor (price includes 2 tone paint) from Hillsborough Ford in the amount of \$26,852.00, seconded by Chairperson McHugh. No further discussion. Unanimous.

Following discussion on cruiser equipment for two vehicles, at 9:21 p.m., Chairperson McHugh made a motion to approve expenditures in the amount of \$11,638.00 for work quoted by Richard Bilodeau on June 6, 2012, to outfit the Hooksett Police Department's two new police cruisers to include cruiser equipment, installation and labor (in the amount of \$5,819 per vehicle). Unanimous.

At 9:30 p.m. Comm. Scherer made a motion to approve leather duty belts and gear to outfit 25 police officers in the amount of \$7,312.51 to be purchased from Riley's Gun Shop as quoted. Commissioner Karolian recanted his second. This motion was

seconded by Chairperson McHugh and she stated she made her decision based on the safety reasons and as part of the audit recommendation for officers to look professional.

Chairperson McHugh also requested that any future proposals researched regarding expenditures be included in with the monthly reports. The motion carried unanimously.

At 9:32 p.m., Commissioner Scherer made a motion to approve expenditures not to exceed \$2,000.00 to design, upgrade and implement a website for the Hooksett Police Department, seconded by Chairperson McHugh. Discussion on the timeframe for completion estimated at 2 months per Kym Craven. Kym stated the vendor will bill their hours and be paid as they go. Unanimous. Comm. Scherer added that the Acting-Chief monitor the disbursements. Chairperson McHugh stated that the town council meets tomorrow night and to please make Christine aware and get the minutes to her.

At 9:38 p.m., Chairperson McHugh made a motion to go into non-public session pursuant to RSA 91-A: 3, II c, seconded by Comm. Scherer. Acting-Chief Daigle was excused. Roll Call: Comm. Scherer, Comm. Karolian, Chairperson McHugh.

Comm. Karolian made a motion to seal the non-public minutes at 11:30 p.m., seconded by Comm. Scherer. Unanimous. Comm. Karolian made a motion to come out of non-public session, seconded by Chairperson McHugh. Unanimous. Kym Craven was excused at 11:22 p.m. and at 11:30 p.m.; Chairperson McHugh made a motion to seal the non-public minutes, seconded by Commissioner Scherer. Unanimous.

Commissioner Scherer made a motion to adjourn the June 6, 2012, public meeting at 11:33 p.m. Unanimous.

minutes drafted 6/7/12 by nlp